



## INTEGRATION JOINT BOARD

<b>Date of Meeting</b>	22 August 2023
<b>Report Title</b>	Integration Joint Board Membership
<b>Report Number</b>	HSCP.23.057
<b>Lead Officer</b>	Fraser Bell, Chief Operating Officer
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<b>Consultation Checklist Completed</b>	Yes
<b>Directions Required</b>	No
<b>Exempt</b>	No
<b>Appendices</b>	None
<b>Terms of Reference</b>	2

### 1. Purpose of the Report

- 1.1. To advise the IJB of recent change to its voting membership, to seek agreement to appoint one non-voting Member of the IJB and to seek agreement to appoint new Committee Members and a new Chairperson of the Clinical and Care Governance Committee.

### 2. Recommendations

- 2.1. It is recommended that the Integration Joint Board:

- a) notes the appointment, by NHS Grampian, of Hussein Patwa and Mark Burrell as voting members of the Integration Joint Board;



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- b) notes the appointment, by Aberdeen City Council, of Councillor Lee Fairfull as a voting member of the Integration Joint Board;
- c) appoints Jamie Donaldson as a non-voting Member of the Integration Joint Board, in his capacity as NHS Grampian Staff Representative
- d) appoints Mark Burrell and Councillor Lee Fairfull to the Clinical and Care Governance Committee;
- e) appoints Hussein Patwa to the Risk, Audit and Performance Committee;
- f) appoints Mark Burrell as Chairperson of the Clinical and Care Governance Committee, for a period ending on 1 November 2025.

### 3. Strategic Plan Context

- 3.1. The Aberdeen City Health and Social Care Partnership (ACHSCP) Strategic Plan was approved by the IJB on 7 June 2022.
- 3.2. Ensuring robust and effective membership will help the ACHSCP achieve the strategic priorities as outlined in its strategic plan, as members will monitor, control and mitigate the potential risks to achieving these.

### 4. Summary of Key Information

#### Changes to Voting Members of the IJB

- 4.1. As noted in IJB standing order 2.1, the IJB has eight voting Members. Four of these Members are appointed by NHS Grampian (NHSG) and four of these Members are appointed by Aberdeen City Council (ACC). Where a voting Member resigns, a replacement is appointed by the partner organisation that appointed that Member.
- 4.2. There have been three recent resignations from the IJB. John Tomlinson and Kim Cruttenden were both appointed by NHSG. Councillor Christian Allard was appointed by Aberdeen City Council. Accordingly, three new voting Members have been appointed by the partner organisations.



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- 4.3. NHSG has appointed Hussein Patwa and Mark Burrell to fill the two vacant NHSG positions on the IJB. ACC has appointed Councillor Lee Fairfull to fill the vacant ACC position on the IJB.

### Change to Non-voting Membership of the IJB

- 4.4. IJB standing order 2.2 requires the IJB to appoint a number of non-voting Members. This standing order requires that at least one staff representative from each of the constituent authorities be appointed as a non-voting Member of the IJB. Where one of these Members resigns, the IJB is required to appoint a replacement Member.
- 4.5. Following the resignation of Mike Adams, there is currently a vacancy for the NHSG staff representative. It is recommended that the IJB appoint Jamie Donaldson to fill this vacancy.

### Committee Membership

- 4.6. At its meeting on 29 March 2016, the IJB agreed to establish two committees to support its functions. These were the Audit and Performance Systems (now Risk, Audit and Performance (RAP)) Committee and the Clinical and Care Governance (CCG) Committee.
- 4.7. As per IJB standing order 25.5, the composition of IJB committees is based on the principle of equal representation between Aberdeen City Council (ACC) and NHG Grampian (NHSG) in terms of voting membership – namely two members from each organisation. The Standing Orders also make clear that Committee members are appointed by the IJB.
- 4.8. Following the resignations noted above, there are NHSG vacancies on both the Risk, Audit and Performance Committee and on the Clinical and Care Governance Committee. There is also one ACC vacancy on the Clinical and Care Governance Committee. To fill these vacancies, it is recommended that the IJB appoints Councillor Lee Fairfull and Mark Burrell to CCG and appoints Hussein Patwa to RAP.



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### Chairperson of Clinical and Care Governance Committee

- 4.9.** Standing Order 25.2 requires the IJB to appoint a Chairperson to each of its Committees. Chairpersons can be appointed for a period of up to three years. Following the resignation of Kim Cruttenden, there is currently a vacancy for Chairperson of CCG.
- 4.10.** In accordance with the principle of equal representation between ACC and NHSG, the Chairpersons of the RAP and CCG are not normally from the same partner organisation. At the end of an appointment period, the new Chairperson of each Committee will also not normally come from the same partner organisation as the previous Chairperson of that Committee.
- 4.11.** As the chair of the RAPC is currently an ACC member, the IJB should appoint a new Chairperson of CCG from amongst its NHSG members. It is recommended that the IJB appoints Mark Burrell to be the new Chairperson of CCG.
- 4.12.** It is recommended that this appointment last until 1 November 2025. This is the date on which the appointment of the chair of RAP ends. Aligning these dates will ensure that this equal representation will continue into the future.

### 5. Implications for IJB

#### 5.1. Equalities, Fairer Scotland and Health Inequality

- 5.1.1.** As per the IJB's standing orders, it is recommended that voting members from Aberdeen City Council and NHS Grampian be equally represented on each committee.
- 5.1.2.** From a good governance perspective, the Board should bear in mind that Aberdeen City Council members are currently the Chairs of the IJB and RAP Committee and it is recommended that the IJB appoint a voting member from NHS Grampian as Chairperson of the CCG Committee to support the representativeness principle outlined in standing orders.



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### 5.2. Financial

There are no direct financial implications arising from the recommendations of this report.

### 5.3. Workforce

There are no direct implications for the AH&SCP workforce, however having members in place as per the recommendations will provide greater clarity for the organisation in terms of its governance arrangements.

### 5.4. Legal

The appointment of new voting members to the JJB complies with the Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2014. The proposals and recommendations within this report comply with the processes set out in the Aberdeen City Integration Scheme and Aberdeen City Integration Joint Board Standing Orders.

### 5.5. Unpaid Carers

There are no direct impacts to unpaid carers arising from the recommendations in this report.

### 5.6. Information Governance

There are no direct information governance implications arising from the recommendations of this report.

### 5.7. Environmental Impacts

There are no direct environmental implications arising from the recommendations of this report.

### 5.8. Sustainability

There are no direct sustainability implications arising from the recommendations of this report.



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### 6. Management of Risk

#### Risk Appetite Statement

##### 6.1. Identified risks(s)

Reputational Risk is high to the Integration Joint Board should appointments to IJB committees not be balanced in terms of membership. There is a risk that perspectives from both partners may not be reflected during meetings and this may have an impact on decision making and scrutiny capacity.

##### 6.2. Link to risks on strategic or operational risk register:

Strategic Risk Register, item 3: Failure of the IJB to function and make decisions in a timely manner.

By appointing an equal number of members to each committee the Board would adhere to provisions and principles set out in standing orders. This would mean that both committees would have members in place to capture perspectives and expertise from both partners and strengthen their capacity to hold Partnership officers to account.